

**MINUTES OF THE BOARD OF DIRECTORS' MEETING AND EXECUTIVE SESSION OF THE OAK HILLS HOMEOWNERS' ASSOCIATION HELD ON OCTOBER 11TH, 2011 AT THE OAK HILLS CHRISTIAN REFORMED CHURCH, FIRESIDE ROOM, 2815 NW FOREST AVENUE, BEAVERTON, OREGON AT 7:00 PM.**

**PRESENT:** Mrs. Linda Kitchin, President  
Mrs. Sara Bourne, Secretary  
Mr. David Busby, Director  
Mr. Jim Erzen, Director  
**ABSENT:** Mrs. Michelle Schnoor

Mr. Dan Smith, Vice President/Treasurer  
Mr. Brad Buchholz, Director  
Mrs. Elizabeth Chapin, Director  
Mr. Joe Welsh, Director

Owners as listed on the sign-in sheet.

**I. CALL TO ORDER**

President Kitchin called the meeting to order at 7:02 pm.

**II. 2011/2012 BUDGET**

Director Smith provided a copy of the latest updated spreadsheet.  
Director Chapin requested a more robust system of checks & balances to ensure that no department is subjected to fraud or mistakes.

**MOTION**

Director Smith moves to create a sub-committee comprised of Directors Welsh and Chapin and Smith to report back at the next meeting as the to appropriate controls on our financial process. Seconded by Welsh. Motion carries with unanimous approval.

**MOTION**

Director Welsh moves to accept the 2011/2012 budget as presented by Director Smith. Seconded by Buchholz. Motion passes with unanimous approval.

**III. RDR REVIEW RECOMMENDATIONS**

The Board reviewed proposed changes to the RDR's. Changes that only include revisions to language were not addressed. Discussion focused on material content changes that will be submitted to the Attorney for review, and ultimately, to the Community for a vote.

**ACTION**

Board made decisions on Articles I through IV. Discussion will continue at the October 27 Work Party Meeting.

**IX. ADJOURNMENT**

The meeting was adjourned at 9:05pm.